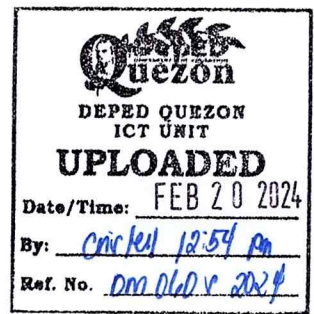




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



19 February 2024

OFFICE MEMORANDUM
OM No. 060, s. 2024

**NOTICE OF MEETING OF THE INTERNAL QUALITY AUDIT TEAM (IQAT) IN
PREPARATION FOR THE INVENTORY OF SDO PROCESSES**

To: Assistant Schools Division Superintendents
Quality Management Representative
IQAT Members
All Others Concerned

As per agreement in the last QMS meeting, and in reference with the QMS Calendar of Activities, the Internal Quality Audit Team (IQAT) will conduct an inventory of the SDO processes on **February 22, 2024**.

Relative thereto, the members of the IQAT are advised to attend a meeting on **February 21, 2024; 10:00 o'clock in the morning** to strategize the conduct of the activity via **Zoom Teleconference**. Link will be sent to the online group of the the IQAT.

Please see the expected participants in the hereto attached inclosure.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

IQARRA/02/19/2024

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Inclosure to DM No. 060, S. 2024

**PARTICIPANTS TO THE INTERNAL QUALITY AUDIT TEAM (IQAT) MEETING
IN PREPARATION FOR THE INVENTORY OF SDO PROCESSES**

No.	NAME OF IQAT MEMBER	FUNCTIONAL OFFICE
1.	AGARAN, Raul R.	SGOD
2.	AGUILA, Carleen D.	OSDS
3.	ALBA, Celestina M.	CID
4.	ATIENZA, Maria Dolores D.	OSDS
5.	CAMILON, Maria Rosario C.	SGOD
6.	DE MESA, Brandon E.	OSDS
7.	DE VILLA, Elizabeth M.	SGOD
8.	DUMA, Michelle G.	SGOD
9.	FRAGATA, Marbin Jeramil D.	SGOD
10.	GALAROSA, Walter F.	CID
11.	ILAO, Asuncion C.	CID
12.	JARASA, Joseph E.	CID
13.	MARINO, Regina V.	SGOD
14.	MAUHAY, Joan Alejaida R.	CID
15.	MERLE, Juanito A.	CID
16.	PORTEZA, Wilbert B.	OSDS
17.	SALAMAT, Mary Joyce P.	SGOD
18.	SEÑO, Fernando T.	CID
19.	VILLENES, Rejulios M.	CID
20.	WALANGSUMBAT, Lorena S.	CID
	-end of list-	

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321